

Tender

For

Printer & UPS

At

All India Institute of Medical Sciences, Jodhpur

**NIT Issue Date** : 11<sup>th</sup> August, 2015  
**Pre-Bid Meeting** : 21<sup>st</sup> August, 2015 at 04:00 PM.  
**Last Date of Submission** : 10<sup>th</sup> September, 2015 at 03:00 PM.



**All India Institute of Medical Sciences, Jodhpur**

Basni Phase - II, Jodhpur, Rajasthan-342005.

Telephone: 0291- 2012978, email: [aoadmin@aiimsjodhpur.edu.in](mailto:aoadmin@aiimsjodhpur.edu.in)

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All India Institute of Medical Sciences (AIIMS), Jodhpur, Rajasthan, an apex healthcare institute being established by an Act of Parliament of India under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed tenders for supply & installation of Printer and UPS at the institute. You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

S.No	NIT No.	Item Description	Estimated value of tender	Qty	EMD (Rs.)
01.	Admn/Tender/11/2015-AIIMS.JDH	Printer	8,00,000	100	16,000
02.	Admn/Tender/12/2015-AIIMS.JDH	UPS	8,00,000	100	16,000

Quotation should be sealed and super-scribed with tender number and address to:

“Administrative Officer  
All India Institute of Medical Sciences, Jodhpur  
Basni, Phase-II  
Jodhpur-342005, Rajasthan”.

The sealed quotations should reach the Institute, latest by 10<sup>th</sup> September, 2015 at 03:00 PM and it will be opened on same day at 04:00 PM in the Conference Hall, Academic Block, AIIMS Jodhpur in the presence of the bidder(s) or their authorized representative(s), who will present at the scheduled date and time.

**Terms & Conditions:**

- 1. Preparation and Submission of Tender:** The tender should be submitted in two parts i.e. Technical Bid and Financial Bid. The Technical Bid and the Financial Bid should be sealed by the bidder in two separate covers “**Technical Bid for Tender for Supply of {Item Name}**” and “**Financial Bid for Tender for Supply of {Item Name}**”. Both Sealed Envelopes should be kept in a main/ bigger envelope super-scribed as “**Tender for Supply of {Item Name}**”.
- 2. Earnest Money Deposit:** The bidder shall be required to submit refundable amount as Earnest Money Deposit (EMD) Rs. 16,000/- for each item (Rupees Sixteen Thousand only) and a non-refundable tender fee for an amount of 1,000/- for each Item (Rupees One Thousand only) by way of demand drafts. The demand drafts shall be drawn in favour of “All India Institute of Medical Sciences, Jodhpur”. **In case of Earnest Money Deposit, the bidder can submit it in the form of Demand Draft/ Banker Cheque/ Bank Guarantee from a commercial bank.**

The EMD of the successful bidder shall be returned after the successful completion of contract/ order and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD will be rejected.

The firms who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industrial (SSI) are exempted to submit the EMD (copy of registration must be provide along with).

- 3. Tender Fee:** Tender fee will be Non-refundable amount of Rupees One thousand only (Rs. 1000/-) **for each Item.**
- 4. Rate :** Rate should be quoted in Indian Rupees (INR) on DOOR Delivery Basis at AIIMS, Jodhpur, Rajasthan, inclusive of all the Charges, with break-ups as:
  - Basic Cost.
  - VAT/CST.
  - Total Cost (F.O.R. at AIIMS, Jodhpur).

5. **Validity:** The quoted rates must be valid for a period for **180 days** from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
6. **"PRE –BID Meeting" with the intending bidders shall be held on 21<sup>st</sup> August, 2015 from 04:00 P.M. onwards at AIIMS, Jodhpur.**
7. In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.
8. **Delivery and Installation:** The items shall be delivered within **30 days** of issue of supply order at AIIMS, Jodhpur. Satisfactory installation / commissioning and handover of the items will be completed within two weeks from the date of receipt of the goods at the AIIMS, Jodhpur premises. The successful tenderer will also provide required training for supplied items at AIIMS-Jodhpur.

All the aspects of safe delivery, installation and commissioning shall be the exclusive responsibility of the supplier. If the supplier fails to deliver, install and commission the goods on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10% of the total order value. The successful tenderer will also provide required training for supplied items at AIIMS Jodhpur. The goods should be manufactured after adoption of latest technology.

If at any time during the currency of the contract, the supplier encounters conditions hindering timely of the goods and performance of services, the supplier shall promptly inform the AIIMS, Jodhpur for extension of the delivery schedule accordingly. On receiving the supplier's communication, the AIMS, Jodhpur shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

In the case of package supply where the delayed portion of supply materially hampers installation and commissioning of the systems, liquidated damages charges shall be levied as above on the total value of the concerned package of the purchase order. Quantum of liquidated damages assessed and levied by the purchaser shall be final and not challengeable by the supplier.

9. **Performance Security:** The supplier shall require to submit the performance security after receipt of supply order in the form of irrevocable Bank Guarantee (BG) / or Fixed Deposit Receipt (FDR) issued by any Scheduled/ Nationalized Bank for an amount of which is equal to the 10% of the order value and should be kept valid for a period of 60 day beyond completion of all the contractual obligation,
10. **Authorization:** - The principals or their authorized service providers are required to submit a certificate that they have satisfactory service arrangements and fully trained staff available to support the uptime guarantee.
11. **After Sales Service:** After sales service centre should be available on 24 (hrs.) X 7 (days) X 365 (days) basis. Complaints should be attended properly, maximum within 24 hrs to ensure an uptime of minimum 95%, wherever applicable, failing which the necessary penalty measures shall be enforced.
12. **Inspection:**
  - a. AIIMS, Jodhpur shall have the right to inspect and/or to test the goods to confirm their conformity to the NIT Specifications at no extra cost to the Purchaser.

- b. AIIMS, Jodhpur right to inspect, test and, where necessary, reject the Goods after the goods arrival at the final destination shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by AIIMS, Jodhpur prior to the goods shipment.
- c. The Director, AIIMS Jodhpur shall be the final authority to reject full or any part of the supply which is not conforming to the specification and other terms and conditions.
- d. No payment shall be made for rejected Stores. Rejected items must be removed by the Bidders within two weeks of the date of rejection at their own cost and replaced immediately. In case these are not removed, these will be auctioned at the risk and responsibility of the suppliers without any further notice.

**13. Documents:**

- a. All pages of the Tender should be numbered and indexed.
- b. The bidder shall provide in its tender the required as well as the relevant documents like technical data, literature, drawings etc. to establish that the goods and services offered in the tender fully confirm to the goods and services specified by the purchaser in the tender documents. For this purpose the bidder shall also provide a clause-by-clause commentary on the technical specifications and other technical details incorporated by the purchaser in the tender documents to establish technical responsiveness of the goods and services offered in its tender duly indicating relevant page numbers in the product literature.
- c. The bidder shall provide a list of major Government and Private Institutions where its relevant bid item has been supplied during last one year.

- 14. Insurance:** - The supplier shall make arrangements for insuring the goods against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery. If the equipment's is not commissioned and handed over to AIIMS, Jodhpur within specified period, the insurance will have to be extended by the supplier at their cost till the successful installation, testing, commissioning and handing over of the goods to the AIIMS, Jodhpur.

- 15. Tender Prices:** While filling up the columns of the Financial Bid, the following aspects should be noted for compliance:

- a. The price of the goods, quoted ex-factory/ ex-showroom/ ex-warehouse/ off-the-shelf, as applicable, including all taxes and duties like sales tax, CST/ VAT, CENVAT, Excise Duty etc. already paid or payable on the components and raw material used in the manufacture or assembly of the goods quoted ex-factory etc. or on the previously imported goods of foreign origin quoted ex-showroom etc.;
- b. Any sales tax or other taxes and any duties including excise duty, which will be payable on the goods in India if the contract is awarded;
- c. Charges towards Packing & Forwarding, Inland Transportation, Insurance, Loading/Unloading and other local costs incidental to delivery of the goods to their final destination as specified in the List of Requirements and Financial Bid;
- d. The price of Incidental Services, as mentioned in List of Requirements and Financial Bid;

**Additional information and instruction on Duties and Taxes:** If the Bidder desires to ask for excise duty, sales tax/CST / VAT/ CENVAT, Service Tax, Works Contract Tax etc. to be paid extra, the same must be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such duties and taxes and no claim for the same will be entertained later.

**Excise Duty:**

- a. If reimbursement of excise duty is intended as extra over the quoted prices, the supplier must specifically say so also indicating the rate, quantum and nature of the duty applicable. In the

absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of excise duty will be entertained after the opening of tenders.

- b. If a Bidder chooses to quote a price inclusive of excise duty and also desires to be reimbursed for variation, if any, in the excise duty during the time of supply, the Bidder must clearly mention the same and also indicate the rate and quantum of excise duty included in its price. Failure to indicate all such details in clear terms may result in rejection of that tender.
- c. Subject to sub clauses (i) & (ii) above, any change in excise duty upward/downward as a result of any statutory variation in excise duty taking place within contract terms shall be allowed to the extent of actual quantum of excise duty paid by the supplier. In case of downward revision in excise duty, the actual quantum of reduction of excise duty shall be reimbursed to the purchaser by the supplier. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the supplier.

**Sales Tax:** - If a bidder asks for sales tax/CST / VAT/CENVAT, Service Tax and Works Contract Tax to be paid extra, the rate and nature of sales tax applicable should be shown separately. The CST / VAT/CENVAT, Service Tax and Works Contract Tax will be paid as per the rate at which it is liable to be assessed or has actually been assessed provided the transaction of sale is legally liable to sales tax/ CST / VAT/CENVAT, Service Tax and Works Contract Tax and is payable as per the terms of the contract.

**Octroi Duty and Local Duties & Taxes:-** Normally, goods to be supplied to Government departments against Government contracts are exempted from levy of town duty, Octroi duty, terminal tax and other levies of local bodies. However, on some occasions, the local bodies (like town body, municipal body etc.) as per their regulations allow such exemptions only on production of certificate to this effect from the concerned Government department. Keeping this in view, the supplier shall ensure that the goods to be supplied by the supplier against the contract placed by the AIIMS, Jodhpur are exempted from levy of any such duty or tax and, wherever necessary, obtain the exemption certificate from the AIIMS, Jodhpur. However, if a local body still insists upon payment of such local duties and taxes, the same should be paid by the supplier to the local body to avoid delay in supplies and possible demurrage charges and obtain a receipt for the same. The supplier should forward the receipt obtained for such payment to the AIIMS, Jodhpur to enable the AIIMS, Jodhpur reimburse the supplier and take other necessary action in the matter.

16. **Payment Terms:** 100% payment of the total order value shall be released after the successful installation/ commissioning of the ordered goods against the submission of the inspection report.
17. **Guarantee / Warrantee Period:** The Tenderers must quote for **01 year** comprehensive warranty for Printer and 02 years comprehensive warranty for UPS (Including all Spares, Accessories and Labour) from the date of completion of the satisfactory installation. The warranty charges shall not be quoted separately otherwise the offer shall be summarily rejected.
18. **Uptime guarantee:** The firm should provide uptime guarantee of 95%
19. **Arbitration:** If any difference arises concerning this agreement, its interpretation on payment to the made there-under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Secretary, Department of Legal Affairs. Such requests shall be accompanied with a panel of names of three persons to act as the sole arbitrator. In case of such arbitrator refusing, unwilling or becoming incapable to act or his mandate having been terminated under law, another arbitrator shall be appointed in the same manner from among the panel of three persons to be submitted by the claimant. The provision of Arbitration and Conciliation Act, 1990 and the rule framed there under and in force shall be applicable to such proceedings.

- 20. Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing of AIIMS, Jodhpur, which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.
- 21. Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the work order/ job without assigning any reason thereof and nothing will be payable by AIIMS, Jodhpur in that event the security deposit shall also stands forfeited.
- 22. Insolvency etc:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Jodhpur shall have the power to terminate the contract without any prior notice.
- 23. Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, explosion, epidemics, quarantine restriction, strikers lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 21 days from the date of occurrence thereof, neither party shall be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and deliveries have been so resumed or not shall be final and conclusive.  
  
Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at least option to terminate the contract.
- 24.** Bidder shall submit a copy of the tender document and addenda thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
- 25.** The quantity of item given in the tender is tentative, which may be increased or decreased as per the institute's requirement.
- 26.** Signed & stamped compliance sheet of the technical specification of the goods with technical printed literature must be enclosed with the bid.
- 27.** The financial evaluation would be done for each item separately. AIIMS, Jodhpur will award the contract for each item separately to the lowest responsive tenderer for that item.
- 28.** After due evaluation of the bid(s) Institute will award the contract to the lowest evaluated responsive tenderer
- 29.** Conditional bid will be treated as unresponsive and it may be rejected.
- 30.** The Institute reserves the right to accept in part or in full or reject any or more tender(s) without assigning any reasons or cancel the tendering process and reject all tender(s) at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).
- 31. Applicable Law:**
  - The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.

- Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Jodhpur, Rajasthan, India only.
- The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Jodhpur. The decision of the Arbitrator shall be final and binding on both the parties.
- Force Majeure: Any delay due to Force Majeure will not be attributable to the supplier.

**Administrative Officer  
AIIMS, Jodhpur**



**Annexure-I**  
**Technical Specification**

Item. No	Item	Specifications	Qty.
1	<b>Printer</b>	<p><b>Print speed black:</b> Normal: Up to 14 ppm (Speed specification per industry standard testing methods)</p> <p><b>First page out (ready)</b> Black: As fast as 10 sec</p> <p><b>Print quality black (best)</b></p> <ul style="list-style-type: none"> <li>• Up to 600 x 600 dpi (1200 dpi effective output)</li> </ul> <p><b>Duty cycle (monthly, letter)</b> Up to 5000 pages:</p> <p><b>Duty cycle (monthly, A4)</b> Up to 5000 pages</p> <p><b>Print technology</b></p> <ul style="list-style-type: none"> <li>• Laser</li> </ul> <p><b>Processor speed</b> 234 MHz</p> <p><b>Print languages</b> Host-based printing</p> <p><b>Display</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p><b>Connectivity</b> ePrint capability No Connectivity, standard</p> <ul style="list-style-type: none"> <li>• Hi-Speed USB 2.0 port Network ready None</li> <li>• <b>Compatible operating system Windows XP, Windows7, Windows 8.</b></li> </ul> <p><b>Memory Specifications</b> Memory, standard 2 MB Memory, maximum 2 MB Hard disk None</p> <p><b>Paper handling</b> Paper handling input, standard 150-sheet input tray, single-sheet priority feed slot Paper handling output, standard 100-sheet face-down bin</p> <p><b>Duplex printing</b> Manual (driver support provided)</p>	100



	<p><b>Media sizes supported</b> A4, A5, A6, B5, C5, DL, postcards</p> <p><b>Media sizes, custom</b> Main tray: 147 x 211 to 216 x 356 mm; input slot: 76 x 127 to 216 x 356 mm</p> <p><b>Media types</b> Paper (laser, plain, photo), envelopes, labels, cardstock, transparencies, postcards</p> <p><b>Power and operating requirements</b></p> <p><b>Power</b> Input voltage 110 to 127 VAC (+/- 2 Hz), 3.5 amps; 220 to 240 VAC (+/- 10 %), 50/60 Hz (+/- 2 Hz), 2 amps</p> <p><b>Energy efficiency</b></p> <ul style="list-style-type: none"><li>• ENERGY STAR® qualified</li><li>Operating temperature range 10 to 32.5° C</li><li>Operating humidity range</li><li>• 20 to 80% RH</li></ul> <p><b>Dimensions and weight</b></p> <p>Minimum dimensions (W x D x H) 370 x 242 x 209 mm</p> <p>Maximum dimensions (W x D x H) 370 x 362 x 209 mm</p> <p>Weight 5 kg</p> <p>Package dimensions (W x D x H) 500 x 300 x 345 mm</p> <p>Package weight 7.21 kg</p>	
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I/We has certify that firm will be supplied the item as per the specification given by institution and also abide all the terms & conditions stipulated in tender.

(Signature of the Bidder)  
Along with Stamp of Firm/Company

Item. No	Item	Specifications	Qty.
	<b>UPS</b>	<p>Power-Saving with LCD, 230 V, India. 600 Watts/1000 VA, Input 230V/Output 230V, Interface Port USB, Extended runtime model.</p> <p><b>Includes:</b> Telephone Cable, USB cable, User Manual, Warranty card, Along with software and USB Connectivity for automatic shutdown of computer</p> <p><b>Output:</b> Output Power Capacity: 600 Watts/1000 VA. Max Configurable Power: 600 Watts/0 VA. Nominal Output Voltage: 230 V. Efficiency at Full Load: 80.0%. Output Frequency (sync to mains): 50/60 Hz +/- 3 Hz user adjustable +/- 0.1.</p> <p><b>Topology:</b> Line Interactive. <b>Waveform Type:</b> Stepped approximation to a sinewave. <b>Output Connections:</b> (2) India 3-pin 6A (Surge Protection). (4) India 3-pin 6A (Battery Backup). <b>Efficiency at Half Load:</b> 84%. <b>Bypass:</b> Built-in Bypass</p> <p><b>Input</b> <b>Nominal Input Voltage:</b> 230V. <b>Input Frequency:</b> 50/60 Hz +/- 3 Hz (auto sensing). <b>Input Connections:</b> India 3-pin 6A <b>Cord Length:</b> 1.52 meters <b>Input voltage range for main operations:</b> 150 - 280V <b>Batteries &amp; Runtime: Battery Type:</b> Maintenance-free sealed Lead-Acid battery with suspended Electrolyte: leak-proof Typical recharge time: 7.40 hour(s). Option to connect to similar external battery pack. <b>2 Years Onsite Warranty including Battery</b></p>	100

I/We has certify that firm will be supplied the item as per the specification given by institution and also abide all the terms & conditions stipulated in tender.

(Signature of the Bidder)  
Along with Stamp of Firm/Company

**Annexure-II**

**TECHNICAL BID**

Name of Firm/Contractor/Supplier	
Complete Address:	
Name of Proprietor/Partner/Managing Director/Director.	
Phone No.	.....
Mobile No.	.....
Email Id.	.....
Name and address of service centre nearby Jodhpur.	
Whether the firm is a registered firm Yes/No (attached copy of certificate)	
PAN No. (enclose the attested copy of PAN Card)	
Service Tax No. (enclose the attested copy of Service Tax Certificate)	
VAT No. (enclose the attested copy of VAT Certificate)	
Whether the firm has enclosed the Bank Draft/Pay Order/Banker's cheque of Earnest Money Deposit.	
Whether the Firm/Agency has signed each and every page of Tender/NIT	
Please provide full list of consumables.	
Any other information, if necessary	

(Signature of the Bidder)  
Along with Stamp of Firm/Company.

**Annexure-III**

**Financial Bid**

(To be submitted on the letterhead of the company / firm)

<b>S.No</b>	<b>Name of Item</b>	<b>Quantity (A)</b>	<b>Rate (B)</b>	<b>Vat/Taxes (C)</b>	<b>Amount D=(B+C)</b>
01.	Printer	100			
02.	UPS	100			
<b>Grand total amount in Rupees. E=(A*D)</b>					

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the AIIMS, Jodhpur.

Authorized signatory of the bidder with seal.